

Otterford Parish Council

Minutes of the meeting held on Tuesday, 9 May 2017 at 20.30 hrs.

Present: OPC Councillors Mike Canham(Chairman), Charlie Field, Steve Campbell, Phil Wright, and the Clerk.

Item	Detail	Action
	<u>Community Time</u> None	
	<u>Reports from other organisations</u> TDBC Councillor Henley – not present but had spoken at Annual Parish Meeting SCC John Thorne - not present but had spoken at Annual Parish Meeting Avon & Somerset Constabulary – not present	
1.	<u>Apologies</u> Cllr Viant	
2.	<u>Declarations of Interest</u> <i>1. Cllr CF, MC members of the Otterford Parish Hall Committee</i> <i>2. Cllr MC Trustee of the Otterford Charity</i> There were no further Declarations of Interest in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011).	
3.	<u>Meeting of 11 April</u>	
3.1	The minutes of the previous meeting were agreed and signed.	
3.2	<u>Matters Arising:</u>	
3.2.1	Speeding Traffic in Bishopswood – awaiting feedback from Jo Sharp (SCC Highways) following SID tests for the proposed buffer zones. The SID machine at the pub had been faulty and the tests would be re-scheduled.	
3.2.2	Flooding prevention - Whatley Lane – work now to start on 1 June for 2 days. Cllrs Campbell and Field to be contactable in case of any problems. Order for Parish Handyman to rod two pipe lengths in Bishopswood had been placed.	SC/CF
3.2.3	Parish Hall – update on communication with adjacent landowner. No further news.	MC B/F to June
3.2.4	Fingerposts – half the posts had now been surveyed. Arrangements were in hand to complete the remainder. The CBO News team had decided to grant each of its parishes £500 towards re-instating its fingerposts. Linda Bennett at the AONB was keen to support the Council's bid for £2k from the Sustainable Development Fund.	MC

- 3.2.6 Duck Fayre – Arrangements were going well. Cllr Wright had identified another nearby parking spot for attendees. An alternative location for the race was discussed and the situation would be kept under review over the next few weeks. **MC**
- 3.2.7 Parish website – Cllr Campbell updated the Council. Photos from one contributor had been received; still waiting for the second. Once these had been received, work could start on building the site. **SC**
- 3.2.7 First Aid refresher courses – the Clerk was having difficulties as one of the first aiders was too busy to attend the course in the next two months. It was agreed to book the course for the other two and advise the third person. The company also to be asked if there were any other refresher courses to which Otterford's people could be added. **Clerk**
- 4. Planning**
- 4.1 New applications - 29/17/0010, Variation of condition No 2 (approved plans) of application 29/16/0010 at Feltham Park Farm, Adcombe lane, Corfe. No comment.
- 4.2 Applications granted – 29/17/0004, Erection of a first floor and single storey extension at Warrens Barn, Churchinford
- 4.3 Applications withdrawn/refused – none
- 5. Other Matters - none**
- 6. Correspondence** – correspondence was noted. **Clerk**
- 7. Financial matters**
- 7.1 Monthly financial summary – noted. **Clerk**
- 7.2 Payment of invoices – agreed.
- 7.3 Annual accounts. Now the Annual Accounts had been agreed, the Clerk would complete the paperwork for the external auditor and send them off. **Clerk**
- 8. AOB**
Cllr Wright reported he had now received the demolished milestone, which he had in storage.
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- 9. Date of next meeting:** 7.30pm Tuesday 13 June 2017