

Otterford Parish Council

Minutes of the meeting held on Tuesday, 12 December 2017 at 19.30 hrs.

Present: OPC Councillors Mike Canham(Chairman), Rosie Viant (Vice Chairman), Charlie Field, and Steve Campbell, SCC Cllr John Thorne, two parishioners and the Clerk.

Item	Detail	Action
	<u>Community Time</u> None	
	<u>Reports from other organisations</u>	
	Cllr Thorne reported	
	<ul style="list-style-type: none">- Taunton Park and Ride would close at weekends from 30 Dec. Officers would consider opening it for special events. The closure would save £46,000pa.- Superfast broadband – no news on installation in this parish, but more money had been made available from central Government.- A303/358 re-consultation, on the whole route, would start in January	JT
	Cllr Henley – not present	
	Avon & Somerset Constabulary – not present	
1.	<u>Apologies</u> Cllr Wright (another engagement)	
2.	<u>Declarations of Interest</u> <i>1. Cllr Canham is a member of the Otterford Parish Hall Committee</i> <i>2. Cllrs Canham and Viant are Trustees of the Otterford Charity</i> There were no further Declarations of Interest in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011).	
3.	<u>Meeting of 14 November</u>	
3.1	The minutes of the previous meeting were agreed and signed.	
3.2	<u>Matters Arising:</u>	
3.2.1	Parish Hall – no further progress – ongoing.	MC
3.2.2	Parish Website – Cllr Campbell had added the statement to agenda, minutes and finance/audit pages saying 'hard copies of documents from earlier years are available from the Parish Clerk'. He would also put the agenda and minutes for this and the last meeting and various other documents on the new website.	SC

- 3.2.3 First Aid boxes – box 5 was now held by John Matthews. Fully updated details would be in January CBO News, and Cllr Campbell would update the website with details regarding defibrillators, first aid contacts and PETS. **SC**
- 3.2.4 Bridleway – Peter Hobley (SCC) was arranging the survey to take place in the New Year. **B/F to Feb**
- 3.2.5 Playing field – The Parish Handyman had completed some of the remedial work to the equipment in the field but the wood was now too wet to do anything further. He had cleared the wall and the Otterford Charity had agreed to get it repaired at their cost. There were some ash tree saplings which needed removal. Cllr Wright to be asked to do this. **Clerk/PW**
- 3.2.6 Bank accounts – forms for the Unity Trust Bank were signed by all those present and would be sent off as soon as Cllr Wright's signature had been obtained. **Clerk**
- 3.2.7 NHS health checks – the second session had gone well. A total of seventeen people had been checked (plus two found to be not eligible, and one too ill to attend).
- 3.2.8 Community Defibrillators – Cllrs Campbell and Field advised the location for the third defibrillator (at the Holman Clavel) had been agreed. Still awaiting response to grant application to the National Lottery. **MC**
- 3.2.9 Fingerpost Restoration Project – South West Blacksmiths had completed Phase 1a of the restoration (3 fingerposts). Work checked and 'signed off' by Cllr Canham; they looked very good. No news yet when Skanska would start work on Phase 1b (three more posts).
- 4. Planning**
- 4.1 New applications - 29/17/0031, Erection of two storey linked extension with roof and other minor alterations at Royston Cottage, Whatley Road, Churchinford.
29/17/0032, Erection of a linked two-storey extension to the front and internal alterations to Royston Cottage, Whatley Road, Churchinford.
The Council considered these linked applications and agreed it would comment that it wanted to be reassured that the plans were consistent with the Blackdown Hills Design Guide for houses. **Clerk**
- 4.2 Applications granted – 29/17/0026 Erection of an agricultural building for the siting of a temporary worker's dwelling within, at Fyfett Yard, Otterford.
29/17/0024, Change of use of land from agricultural to tourism with siting of 3 No. shepherds huts at Frys Moor House, Moor Lane, Churchinford
29/17/0027, Erection of extension to front of The Mount, Otterford Road, Culmhead
29/17/0029, Erection of a detached timber framed garage and car port with storage above at Yalham Hayes, Otterford Road, Culmhead (in accordance with amended plans received on 22 November 2017)

4.3 Applications withdrawn – none

4.4 Planning enforcement, TDBC – Royston Cottage, as above. Planning enforcement had contacted the Clerk as the owner of the property was claiming that there had been a pedestrian bridge across the goyle. This had been checked with a long-standing resident who advised that there had been no bridge there for the last 55 years; planners advised.

5. Other Matters -

5.1 Parish Litter Pick – Cllr Canham circulated the latest statistics for what had been collected. He had taken the aluminium cans from the three 2017 Picks to a metal recycling plant and received £10.50 for Council funds. It was agreed to obtain 6 'Slow Litter Picking Ahead' signs for use on the B3170 – at a cost of c£80 each – in time for the next Pick in March if no sponsorship/grant could be found. **Clerk**
MC
It was agreed to recognise volunteers with a small award as they reached ten Picks. **Clerk**

5.2 Otterford Duck Fayre and races 2018 – Cllr Canham would hold a planning meeting in January. The Fayre would be at Mill Leat again next year.

5.3 World War 1 centenary -The band were booked for the barn dance. A grant application for the booklet had been made to the Heritage Lottery Fund. Meetings to flesh out plans for the booklet and commemorative weekend would take place in early January. **MC**

6. Correspondence – SCC had advised the rescheduled SID tests at the Candlelight would take place w/c 12 February.

7. Financial matters

7.1 Monthly financial summary – noted.

7.2 Payment of invoices – agreed and cheques signed. **Clerk**

8. AOB

8.1 - Clerk to advise Highways of dangerous ditch with road edge erosion above Westfield but before Whatley Lane. And report again the pothole at the Old Vicarage. **Clerk**
- the renewal of the agreement with the Otterford Playing Field Conservation Group for 2018 was agreed and would be sent to Mr Godsmark – chairman of the OPFCG - for signature.
- trees by the telegraph pole near the playing field were becoming a nuisance

9. Date of next meeting: 7.30pm, Tuesday 9 January 2018.