

Otterford Parish Council

Minutes of the meeting held on 1 October 2019 in Bishopswood Chapel, Bishopswood.

Present: OPC Councillors Mike Canham (Chair), Charlie Field, Lucy Montgomery, and Phil Wright, SCC Cllr John Thorne and John Marsden, a parishioner.

Item	Detail
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Community time

None.

Reports from other organisations:

Report from Cllr Thorne (appended to these minutes)

SWATDC Cllr Henley - not present

1. Apologies

None

2. Declarations of interest

1. Cllr Canham is a member of the Otterford Parish Hall Committee

2. Cllr Canham is a Trustee of the Otterford Charity

3. Cllrs Montgomery and Canham declared an interest in item 3.2.4 (footpath posts) there were no further declarations of interest in agenda items that accord with any Disclosable Pecuniary Interest (s31 and 33 of the Localism Act 2011).

3. Meeting of 10 September 2019

3.1 The minutes of the previous meeting were agreed and signed.

3.2 Matters arising:

3.2.1 Corfe Hill fingerpost - awaiting repair.

Action:PW

3.2.2 Waterhayes Lane gullies - no progress.

Action:PW

3.2.2 ACV meeting with Candlelight owners still to be arranged.

Action: Clerk/MC

3.2.4 Road Safety in Offerford – lobbying paper still being drafted.

Action: MC

3.2.5 Fly tipping. Feedback from Cllr Henley still awaited.

Action: RH

4. Planning

4.1 New applications: - none

4.2 Applications granted by SWATDC: 29/19/0008, Change of use of land to domestic curtilage with erection of garage, Little Royston, Royston Water, Churchinford (retention of works already undertaken)

4.3 Refused/withdrawn applications: none.

5. Other matters

5.1 Parish Council Vacancy -The vacancy had been advertised but there had been no request for an election. Accordingly, the Council had invited expressions of interest from those wishing to be co-opted. One application, from John Marsden, had been received and this was considered. Cllr Wright proposed and Cllr Montgomery seconded his application, and this was

agreed unanimously. Cllr Marsden was welcomed as OPC's new Councillor and took his seat for the remainder of the meeting.

- 5.2 Fingerpost and footpath posts projects - Cllr Canham circulated a report which concluded this year's work. It was agreed to submit this to the SCC Rights of Way team. **Action: MC**
- 5.3 Footpath Walk - It was noted that the 'Otterford Amble', to celebrate the end of the footpath posts project, would take place on Saturday 26th October – meeting at the Parish Hall at 9.30am.
- 5.4 VE75 2020 - Cllr Canham had so far been unable to meet with the Candlelight owners to progress this further. **Action: MC**
- 5.4 Conservation Group - Unfortunately there were no representatives of the Group present. It was noted that the Group did not feel able to comply with the requirements of the Parish Council's insurers. Given that, the Group had been advised not to work in the fields unless and until the matter was resolved.
- 5.5 Otterford Playing Fields
The annual safety report had been carried out and was very positive, identifying only a few non-urgent repairs; this was considered alongside Cllr Canham's inspection. It was agreed the swing seats should be replaced after the winter. Clerk to obtain quotes for the work. The bins needed re-anchoring and the Parish Handyman had been asked to carry this out. It was also agreed to fit some post caps on posts and play equipment in the field. Cllr Wright was asked to cut the hedges. Cllr Field to check the chestnut tree at the top of the fields to see if he thought it needed attention.

Action: Clerk, PW, CF

6. Correspondence

- 6.1 Correspondence was noted. One item to be B/F to January. **Action: Clerk**

7. Financial matters

- 7.1 Monthly financial summary - noted
7.2 Payment of invoices - none

8. AOB

- 8.1 A list of outstanding matters was circulated.

9. Date and time of next meeting

12 November 2019 at 7.30pm in Otterford Parish Hall.