

**Otterford Parish Council
Agenda**

The next meeting of Otterford Parish Council will take place on **Tuesday 11 February 2020** at 7.30pm in the Wright Room, Otterford Parish Hall, Whatley Road, Bishopswood TA20 3RS

Community Time

(only 3 minutes allowed per topic, to a maximum of 10 minutes)

Reports from other organisations:

SCC Division Councillor
SWATDC Ward Councillor

**Cllr John Thorne
Cllr Ross Henley**

The Parish Council meeting will start by 7.50pm at the latest

- 1. Apologies** **Clerk**

- 2. Declarations of Interest:**
Standard declarations:
 - 1. Cllr Canham is an OPC-nominated member of the Parish Hall Committee*
 - 2. Cllrs Canham and Montgomery are OPC-nominated(Nominative) Trustees of the Otterford Charity*

- 3. Meeting of 14 January 2020:**
 - 3.1 Minutes **Clerk**

 - 3.2 Matters arising **All**

- 4. Planning**
 - 4.1 New applications: *29/20/0001* Erection of a single storey extension to the side of Waterhayes Cottage, Waterhayes Lane, Otterford. **Clerk**

 - 4.2 Applications granted by SWATDC: *29/19/0016/LB, 29/19/0017,* Woodend Farm, Bishopswood. **Clerk**

 - 4.3 Refused/withdrawn applications: none

- 5. Other Matters**

- | | | |
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| 5.1 | Election of Vice Chairman
<i>To elect a Vice Chairman (and Chairman of the Personnel Sub-Committee) following Councillor Campbell's resignation.</i> | Clerk |
| 5.2 | VE 75
<i>To note the final programme</i> | MC |
| 5.3 | Climate & The Environment
<i>To consider the Council's position regarding the 'Climate Emergency' declared by Government and principal local authorities, and what actions might be taken locally.</i> | MC |
| 5.4 | Otterford B
<i>To note the SWATDC Executive's decision to defer a decision on Otterford B.</i> | MC |
| 5.5 | Road Safety
<i>To note SCC Highway's refusal regarding requested road safety improvements in Otterford, and agree any future action.</i> | MC |
| 5.6 | Otterford Church – Grant 2019/20
<i>To agree the final level of the grant to St Leonard's Church</i> | Clerk |
| 5.7 | A Summer Fete 2020?
<i>To consider Councillor Marsden's suggestion that a Summer Fete (A BBQ Bake-Off) be held in June 2020: and – if agreed – how to proceed.</i> | JM |
| 5.8 | Otterford Amble 2
<i>To note the second Parish Walk will be held on Saturday 18th April.</i> | MC |
| 6. | Correspondence | Clerk |
| 7. | Financial matters | |
| 7.1 | Monthly financial summary | Clerk |
| 7.2 | Payment of invoices, if any | Clerk |
| 8. | Other business | |
| 9. | Date and time of next meeting: | |

Tuesday 10 March 2020 at 7.30pm, in the Wright Room, Otterford Parish Hall

Exclusion of Public and Press

In accordance with the Public Bodies (admission to meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature.

10. Confidential items

10.1 Holman Clavel Lease assignment

Update

MC/JM

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.