**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place on **Tuesday 14 July 2020** at 7.30pm.

This will be a virtual meeting (using the Zoom online meeting facility) held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

*Logon details are available from the Parish Clerk*

**Community Time (Urgent Matters Only at the discretion of the Chairman)**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **??**

The Parish Council meeting will start by 7.50pm at the latest

|  |  |  |
| --- | --- | --- |
| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 9 June 2020:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New applications: [*29/20/0013/CLA*](https://www2.somersetwestandtaunton.gov.uk/asp/webpages/plan/PlAppDets.asp?casefullref=29/20/0013/CLA)  Notification for prior approval for the installation of 1 No. 15m high monopole equipped with 3 No. antenna, 2 No. 0.3m dishes with 1 No. 1.2m satellite dish and 2 No. equipment cabinets on highway verge adjacent to Anders Lane, Otterford | **Clerk** |
| 4.2 | Applications granted by SWATDC: None. | **Clerk** |
| **5.** | **Coronovirus (COVID 19) Pandemic** |  |
| 5.1 | Update on activity  *Paper* | **Clerk/MC** |
| 5.2 | Otterford Playing Fields  *Paper* | **MC** |
| **6** | **Other Matters** |  |
| 6.1 | Projects/Activities/Events – Update  *Paper* | **Clerk/MC** |
| 6.2 | Playground Inspections  *Review of inspection programme following insurer’s updated advice (copy circulated)* | **Clerk/MC** |
| 6.3 | Tree Management  *Initial consideration of an updated policy (discussion only)* | **MC** |
| 6.4 | Community Broadband | **JM** |
| 6.5 | Parish Litter Pick  *Update* | **MC** |
| 6.6 | Bailey & Down | **MC** |
| **7.** | **Correspondence** | **Clerk** |
| **8.** | **Financial matters** |  |
| 8.1 | Monthly financial summary | **Clerk** |
| 8.2 | Payment of invoices, if any | **Clerk** |
| **9.** | **Other business** |  |
| **10.** | **Date and time of next meeting:** |  |
|  | Tuesday 11 August 2020 at 7.30pm, venue/method of meeting to be advised. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **11.** | **Confidential Items** |  |
| 11.1 | Holman Clavel Lease assignment  *Update* | **JM/MC** |
| 11.2 | Holman Clavel Inspection | **JM** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.