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|  | **Otterford Parish Council**  **Minutes of the meeting held on Tuesday, 11 August 2020 at 19.30 hrs via ‘Zoom’ online meeting facility.**  This meeting was held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.  Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), Lucy Montgomery, SCC Cllr John Thorne, and the Clerk. |  |
| Item | Detail | Action |
|  | **Community Time**  Cllr Thorne had submitted a written report on SCC matters, appended to these minutes. It was still uncertain when the climate action fund would be launched; this would leave a very small window for councils to apply for funding. |  |
|  | Reports from other organisations None. |  |
| **1.** | **Apologies**  Cllr Wright, Cllr Marsden (both family matters) |  |
| **2.** | Declarations of Interest  1. *Cllr Canham is a member of the Otterford Parish Hall Committee* 2. *Cllrs Canham and Montgomery are Trustees of the Otterford Charity*   There were no further Declarations of Interest in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011). |  |
| **3.** | **Meeting of 14 July** |  |
| 3.1 | The minutes of the previous meeting were agreed and signed. |  |
| 3.2 | Matters arising: |  |
| 3.2.1 | Dog fouling: incidents of fouling were continuing. Clerk thought this had worsened since lockdown had finished. She was intending to produce an information sheet about use of the playing field for local holiday rental properties and would add information about dog waste bins. | **Clerk** |
| 3.2.2 | Kingfisher Tree Services had come and dealt with the trees in the playing field at no charge. It was agreed to give them £50 towards expenses. | **Clerk** |
| 3.2.3 | Cllr Montgomery was thanked for collecting the abandoned barbed wire on the bridleway. |  |
| 3.2.4 | History of Otterford book – discussions about reprinting still ongoing. |  |
| **4.** | **Planning** |  |
| 4.1 | New applications: none |  |
| 4.2 | No objection from SWATDC: 29/20/0012 AGN Application for prior notification for the erection of an agricultural building for storage of machinery at Walland Farm, Otterford.   |  | | --- | |  | |  | | |  |  | |  |
| 4.2 | Applications refused by SWATDC: 29/20/0011 Erection of a general purpose agricultural building on land at Otterford. |  |
| **5.** | **Coronavirus (COVID 19) Pandemic** |  |
| 5.1 | Cessation of Helping Hand Scheme  The Clerk had circulated a paper prior to the meeting. The recommendation to end the scheme as government shielding and the Blackdown Practice delivery runs had finished, and demand for Churchinford Shop deliveries had reduced sufficiently to allow its own volunteer team to cope, was confirmed. The grant money had been spent and the Clerk held stocks of PPE for future use. The scheme could be resurrected in future if things deteriorated again. She would pay the £500 cash float back into the bank. She had submitted a claim for the extra hours worked on COVID-19 matters (unrelated to her volunteer work) which had been agreed by the Vice Chairman. It was also agreed to give Mrs Cotterill-Smith a small present from the Council for her excellent work organising the volunteers. |  |
| **6.** | **Other matters.** |  |
| 6.1 | Projects/activities/events – update.  An updated list was circulated.   * It was agreed to order a new finger for the repaired Corfe Hill crossroads fingerpost now that the forge had re-opened. The other arms and the post were being stored until everything was ready to put the post back in place. * The Parish Handyman would remove the post at the top of the bridleway and replace it with half railway sleepers about a metre from the road, ensuring there would be enough room for a horse to pass through them. (A local horse owner would be asked for guidance) * Climate fund – there was little which could be done until details of the scheme are released. Cllr Canham will work up some ideas within the climate framework previously agreed. (Both pubs in the parish, and the Parish Hall Committee, were interested in considering hosting a water bottle refiller and/or a cycle repair station for visitors.) | **MC**  **Clerk**  **MC** |
| 6.2 | Footpaths  Several people had expressed an interest in helping with the footpaths; two had volunteered and they and Cllr Canham had met with the Martin Cooper of the SCC Rights of Way Team to discuss what was required. The Council formally agreed to the appointment of Roger Poland and Richard Lupton as the two PPLOs. |  |
| 6.3 | Otterford Playing Fields – re-opening.  The annual statutory safety inspection had now taken place and the Parish Handyman(PH) was carrying out the remedial action required. 3 people had volunteered to become playing field wardens and inspect the fields each week; they had met with Cllr Canham and the Clerk and would work on a monthly rota basis, reporting weekly to the Clerk. The checklist was being finalised. The notice to users was agreed.  Appointment of ‘a person with knowledge of trees’ to inspect the field monthly was ongoing  The tree policy document was still being drafted – for consideration in September | **Clerk**  **Clerk** |
| 6.4 | Community Broadband.  No progress since last month. | **B/F to Sept**  **JM** |
| **7.** | **Correspondence**  There was a proposed road closure near the top of Corfe Hill in late September, but there was an easy and short diversion. |  |
| **8.** | **Financial matters** |  |
| 8.1 | Monthly Financial summary. Noted. |  |
| 8.2 | Payment of Invoices. No unexpected invoices. |  |
| **9.** | **Other business** |  |
|  | None. |  |
|  | **The next meeting of the Council will take place, using Zoom, at 7.30pm on Tuesday 8 September 2020.** |  |