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|  | **Otterford Parish Council**  **Minutes of the meeting held on Tuesday, 8 September 2020 at 19.30 hrs via ‘Zoom’ online meeting facility.**  This meeting was held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.  Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), John Marsden, Lucy Montgomery, Phil Wright, SCC Cllr John Thorne, and the Clerk. |  |
| Item | Detail | Action |
|  | **Community Time**  Cllr Thorne had submitted a written report on SCC matters, appended to these minutes. |  |
|  | Reports from other organisations None. |  |
| **1.** | **Apologies**  None |  |
| **2.** | Declarations of Interest  1. *Cllr Canham is a member of the Otterford Parish Hall Committee* 2. *Cllrs Canham and Montgomery are Trustees of the Otterford Charity* 3. *Cllr Marsden declared an interest in planning application 29/20/0013/LB.*   There were no further Declarations of Interest in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011). |  |
| **3.** | **Meeting of 11 August** |  |
| 3.1 | The minutes of the previous meeting were agreed and signed. |  |
| 3.2 | Matters arising: |  |
| 3.2.1 | Playing field/dog fouling – the Clerk had produced an information sheet about use of the playing field for local holiday rental properties and would add information about dog waste bins. | **Clerk** |
| 3.2.2 | Corfe Hill fingerpost – Cllr Canham had ordered a new arm for the post but it was likely to take several months. |  |
| 3.2.3 | The Parish Handyman had been asked to do the post work at the top of the bridleway. |  |
| **4.** | **Planning** |  |
| 4.1 | New applications: 29/20/0014/LB, Installation of window into the south west elevation of Otterford Mill, Whatley Road, Otterford. The Council had no comment on this application.  29/20/0015 Application for outline planning permission with all matters reserved except for access for the erection of a two storey extension and formation of vehicular access at Cobblers Cottage, Royston Road, Bishopswood. The Council had no comment but was pleased to see this dilapidated property was finally being restored. |  |
| 4.2 | Refused applications: 29/20/0013/CLA  Notification for prior approval for the installation of 1 No. 15m high monopole equipped with 3 No. antenna, 2 No. 0.3m dishes with 1 No. 1.2m satellite dish and 2 No. equipment cabinets on highway verge adjacent to Anders Lane, Otterford.   |  | | --- | |  | |  | | |  |  | |  |
| **5.** | **Other matters** |  |
| 5.1 | Projects/activities/events – update.  An updated list was circulated and noted. |  |
| 5.2 | Tree policy – a paper was circulated and the policy agreed. |  |
| 5.3 | Climate  Cllr Canham’s paper and proposals were discussed. It was agreed that a grant application would be submitted to SCC’s Climate Emergency Community Fund; the draft application and costings will be finalised and decided at the October meeting. | **MC** |
| 5.4 | Neighbourhood Watch – the Clerk had raised this at the suggestion of the new PCSO who she had met recently. The Council decided not to resurrect the scheme as there were several ways that such work was already taking place in the parish, eg on the 3 parishes Facebook page, via “the Hub” and via circular email lists. |  |
| 5.5 | Community Broadband  Cllr Marsden had spoken to Councillor Whatmore at Pitminster Parish Council who had pursued their own scheme, and he had organised a meeting with BT Openreach on 17 September. If Otterford were to pursue this, it would need a scoping exercise to see how many residents would subscribe. Costings would be needed before people would commit themselves. | **JM** |
| **7.** | **Correspondence**  None |  |
| **8.** | **Financial matters** |  |
| 8.1 | Monthly Financial summary. Noted. |  |
| 8.2 | Payment of Invoices. No unexpected invoices. |  |
| **9.** | **Other business** |  |
|  | * Cllr Field advised that following a national pay award, the Clerk’s salary had increased. This was noted. * Cllr Canham proposed to run the next Litter Pick, due on 14th November along the lines of the last one, as it would be too complicated to use the hall given the COVID19- secure requirements for its use. This was agreed. * An informal Parish Walk would take place on a Saturday in October with reduced numbers [post meeting note: this will be a maximum of 6 people in the light of the Government’s new restrictions.] * Up to date floor plans for the Holman Clavel - it was agreed that estate agents’ plans would not be detailed enough. Cllr Field to obtain some quotes from his contacts for producing a comprehensive plan. (This to take place after the assignment is completed.) * The Parish Hall would reopen on 14 September, with COVID19-secure precautions. It was hoped that the next meeting on 13 October could take place in the main hall. | **MC**  **CF** |
|  | **The next meeting of the Council will take place, probably in Otterford Parish Hall, at 7.30pm on Tuesday 13 October 2020.** |  |