**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 8 December 2020**

**in the Main Hall, Otterford Parish Hall**, Bishopswood.

**COVID-19 COMPLIANT MEASURES WILL BE IN PLACE.**

**YOU MUST NOT ATTEND IF YOU ARE ISOLATING HAVING RETURNED FROM ABROAD, HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, HAVE APPLIED FOR A COVID-19 TEST OR BEEN TOLD TO HAVE ONE - OR ARE LIVING WITH, OR HAVE MET, ANYONE WHO IS ANY OF THESE.**

**ATTENDEES MUST WAIT OUTSIDE THE HALL UNTIL INVITED IN: ON ENTERING PLEASE SANITISE YOUR HANDS, AND WEAR A FACEMASK (UNLESS EXEMPT) AT ALL TIMES WHEN MOVING AROUND IN THE HALL.**

**Community Time (Urgent Matters Only at the discretion of the Chairman)**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **PCSO Tony Wearmouth**

The Parish Council meeting will start by 7.50pm at the latest

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 10 November 2020:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** | **Clerk** |
| 4.1 | New applications*: 29/20/0021,* Installation of a 14.97m high monopole accommodating 1 No. trisector antenna within a GRO shroud and 2 No. transmission dishes, 2 No. ground based equipment cabinets and a 1.2m diameter pole mounted satellite dish within a compound surrounded by 1.2m timber post and rail stock proof fence with formation of stone access track with 6m wide access gate at entrance on land at Warren Farm, Otterford  NB no hard copy will be available at the meeting, please read on SWAT’s website |  |
| 4.2 | Applications granted: [*29/20/0014/LB*](https://www2.somersetwestandtaunton.gov.uk/asp/webpages/plan/PlAppDets.asp?casefullref=29/20/0014/LB)*,* Installation of window into the south west elevation of Otterford Mill, Whatley Road, Otterford. |  |
| 4.3 | Refused applications: none |  |
| **5.** | **Other Business** |  |
| 5.1 | Projects/Activities/Events – Update  *Paper* | **Clerk/MC** |
| 5.2 | Community Broadband  *Further update* | **JM** |
| 5.3 | Climate & The Environment Project: Update on Project Action Plan  *Paper* | **MC** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | Consideration of Precept for 2021/22 | **Clerk** |
| 7.2 | Monthly financial summary  *Paper* | **Clerk** |
| 7.3 | Payment of invoices - if any | **Clerk** |
| **8.** | **Other business** |  |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 12 January 2021 at 7.30pm, in Otterford Parish Hall. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10** | **Confidential items** |  |
| 10.1 | Parish Handyman Scheme  *Consideration of Tenders* | Clerk |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.