**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 8 June 2021 in the Main Hall, Otterford Parish Hall, Bishopswood**.

**COVID-19 COMPLIANT MEASURES WILL BE IN PLACE.**

**YOU MUST NOT ATTEND IF YOU ARE ISOLATING HAVING RETURNED FROM ABROAD, HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, HAVE APPLIED FOR A COVID-19 TEST OR BEEN TOLD TO HAVE ONE - OR ARE LIVING WITH, OR HAVE MET, ANYONE WHO IS ANY OF THESE.**

**ATTENDEES MUST WAIT OUTSIDE THE HALL UNTIL INVITED IN: ON ENTERING PLEASE SANITISE YOUR HANDS, AND WEAR A FACEMASK (UNLESS EXEMPT) AT ALL TIMES WHEN MOVING AROUND IN THE HALL.**

**Community Time**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **PCSO Tony Wearmouth**

The Parish Council meeting will start by 7.50pm at the latest

|  |  |  |
| --- | --- | --- |
| **1.** | **Apologies** |  **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 4 May 2021:** |  |
| 3.1 | Minutes |  **Clerk** |
| 3.2 | Matters arising |  **All** |
| **4.** | **Planning** |  |
| 4.1 | New applications*: 29/21/0004,* Installation of ground mounted photovoltaic solar panels on land at Hayne House, Honiton Road, Corfe.*29/21/0002,* Erection of a timber storage shed at The Annexe, Otterhead House, Whatley Road, Churchinford |  **Clerk** |
| 4.3 | Refused/granted applications: none |  **Clerk** |
| **5.** | **Other Matters** |  |
| 5.1 | Projects/Activities/Events – Update*Report* |  **Clerk/MC** |
| 5.2 | Community Broadband*Verbal update* | **JM/ JT** |
| 5.3 | Climate & The Environment ProjectUpdate on Project Action Plan – *Report* | **MC** |
| 5.4 | OPF* Annual Safety Inspection
* Renewal of Lease
* Councillors’ six monthly inspection
 | **Clerk****MC****JM/LM** |
| 5.5 | Holman Clavel’s Property Insurance*Consideration of quotes for renewal* | **Clerk/MC** |
| 5.6 | Otterford Amble | **MC** |
| 5.7 | Otterford Parish Hall*Committee membership* | **MC** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly financial summary*Paper* | **Clerk** |
| **8.** | **Other business** |  |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 13 July 2021 at 7.30pm in Otterford Parish Hall, Bishopswood.  |  |
|  | **Exclusion of Public and Press** In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
|  | Holman Clavel* *Councillor’s Inspection*
* *Other matters*
 | **MC, JM, All** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.