**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 10 August 2021 in the Main Hall, Otterford Parish Hall, Bishopswood**.

**COVID-19 PRECAUTIONARY MEASURES WILL BE IN PLACE.**

**YOU MUST NOT ATTEND IF YOU ARE ISOLATING HAVING RETURNED FROM ABROAD, HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, HAVE APPLIED FOR A COVID-19 TEST OR BEEN TOLD TO HAVE ONE - OR ARE LIVING WITH, OR HAVE MET, ANYONE WHO IS ANY OF THESE.**

**ON ENTERING THE HALL, PLEASE SANITISE YOUR HANDS, AND WEAR A FACEMASK (UNLESS EXEMPT) AT ALL TIMES WHEN MOVING AROUND.**

**Community Time**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **PCSO Tony Wearmouth**

The Parish Council meeting will start by 7.50pm at the latest

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 8 June 2021:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New applications*:* None | **Clerk** |
| 4.3 | Granted applications: *29/21/0001* Erection of a single storey extension to the side (west elevation) of Griggs Farm, Whatley Road, Otterford; *29/21/0002* Erection of a timber storage shed at The Annexe, Otterhead House, Whatley Road, Churchinford; *29/21/0003* Erection of a BBQ lodge and additional room for ancillary accommodation at Underdown Cottage, Royston Road, Bishopswood; *29/21/0007* Erection of a two storey extension to the rear and porch to the side of The Nook, Bodleys Lane, Bishopswood; *29/20/0019T* Application to carry out management works to one Beech tree included in Taunton Deane Borough (Otterford No.1) Tree Preservation Order 1997 at Greenland, Royston Road, Churchinford (TD731) | **Clerk** |
| **5.** | **Other Matters** |  |
| 5.1 | Projects/Activities/Events – Update  *Report* | **Clerk/MC** |
| 5.2 | Community Broadband  *Verbal update* | **JM/ JT** |
| 5.3 | Climate & The Environment Project  Update on Project Action Plan – *Report* | **MC** |
| 5.4 | Otterford Playing Field  *Update on Lease negotiations* | **MC/LM** |
| 5.5 | Otterhead Estate Trust  *Consideration of Friends scheme* | **MC** |
| 5.6 | Platinum Jubilee  *Consideration of commemorative/celebration event* | **MC** |
| 5.7 | Dog Waste Bins  *Future emptying* | **Clerk** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | First Quarter 2021/22 – Financial review | **Clerk** |
| 7.2 | Monthly financial summary  *Paper* | **Clerk** |
| **8.** | **Other business** |  |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 14 September 2021 at 7.30pm in Otterford Parish Hall, Bishopswood. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
|  | Holman Clavel   * *Councillors’ Inspection* * *Other matters* | **JM, LC**  **All** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.