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|  | **Otterford Parish Council**  **Minutes of the meeting held on Tuesday,9 November 2021 at 1930 hrs in the Wright Room, Otterford Parish Hall**  Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), Lucy Montgomery, SCC Councillor John Thorne, and the Clerk. |  |
| Item | Detail | Action |
|  | **Community Time**  SCC Cllr Thorne had submitted a written report prior to the meeting which was noted. |  |
|  | Reports from other organisations None. |  |
| **1.** | **Apologies**  Cllr Marsden |  |
| **2.** | Declarations of Interest  1. *Cllr Canham is a member of the Otterford Parish Hall Committee* 2. *Cllrs Canham and Montgomery are Trustees of the Otterford Charity* |  |
| **3.** | **Meeting of 12 October 2021** |  |
| 3.1 | The minutes of the previous meeting were agreed and signed. |  |
| 3.2 | Matters arising: none |  |
| **4.** | **Planning** |  |
| 4.1 | New applications: *29/21/0010* Erection of a porch to the front of the detached garage/store at Hillview Cottage, Bishopswood (retention of works already undertaken). The Council had no comment on this application. |  |
| 4.2 | Granted applications: none |  |
| **5.** | **Other matters** |  |
| 5.1 | Projects/activities/events – update.  An updated list was circulated and noted. Clerk to remind Cllr Wright about the milepost which he was going to get mended. | **Clerk/ PW** |
| 5.2 | Community Broadband  There was no significant progress to report. The parishioner who has been canvassing households in Bishopswood to gauge interest in community broadband has had a reply from BT and will discuss this with Cllr Canham shortly. |  |
| 5.3 | Climate & The Environment Project- Update on Project Action Plan  Report noted. The draft Questionnaire to those parishioners who have received free compost bins, bird boxes and bee hotels had been circulated and some replies received. |  |
| 5.4 | Otterford Playing Fields  There was still no news on the new lease. |  |
| 5.5 | Platinum Jubilee 2022  Details of local celebrations still to be fleshed out. | **MC** |
| 5.6 | Public Consultation on A358 dualling.  Councillors had read the consultation but had no comments. |  |
| **6.** | **Correspondence**  None. |  |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly Financial summary.  Noted. |  |
| 7.2 | 2022/23 Budget and consideration of whether to set a precept  The Clerk circulated a draft budget for the next financial year. This was agreed.  It was agreed not to set a precept. |  |
| **8.** | **Other business.**  Potholes - 1 next to Lower Whatley (previously reported but getting worse) and the bend above LW was deteriorating. Clerk to report.  Fly tipping in Anders Lane had finally been collected.  The Clerk would chase Alvian about the ‘shoes’ for the play equipment legs. | **Clerk**  **Clerk** |
|  | **The next meeting of the Council will take place at 7.30pm on Tuesday 14 December, in the Wright Room, Otterford Parish Hall.** |  |
|  | Penny Hart, Parish Clerk, November 2021 |  |