

## Otterford Parish Council

### **Minutes of the meeting held on Tuesday, 14 May 2024 at 1930 hrs in Otterford Parish Hall**

Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), Lucy Montgomery, John Marsden, SC Councillor Sarah Wakefield and the Clerk.

Item	Detail	Action
	<b><u>Community Time</u></b>	
	Nothing was raised under Community Time.	
	<b><u>Reports from other organisations</u></b>	
	None.	
1.	<b><u>Apologies</u></b> Cllr MacCleod (working away).	
2.	<b><u>Declarations of Interest</u></b> Cllrs Montgomery and Canham are OPC-nominated (Nominative) Trustees of the Otterford Charity. Cllr Canham is Chairman of Otterford Parish Hall Committee. He is Chairman of the BHPN and is a member of the Steering Group, and a member of the Blackdown Hills Natural Landscapes (formerly AONB) Management Group.	
3.	<b><u>Meeting of April 2024</u></b>	
3.1	The minutes of the previous meeting were agreed and signed.	
3.2	<u>Matters arising</u> OPF Brazier pole had been removed OPF benches – Clerk to put together an application for an s106 grant Blocked drains had been reported	<b>Clerk</b>
4.	<b><u>Planning</u></b>	
4.1	No new, granted, or refused applications.  Clerk to send Cllr Wakefield reference number for Otterford B planning application.	<b>Clerk</b>
5.	<b><u>Other matters</u></b>	
5.1	<u>Projects/activities/events</u> – update. An updated list was circulated and noted.	

- 5.2 Climate & The Environment Project- Update on Project Action Plan  
Report noted.  
Clerk had asked new parish residents about compost bins – one positive reply.  
Clerk to remind Daniel Lazar about the thermal imaging pictures. **Clerk**
- 5.3 Local Community Network (Chard and Blackdown)  
The next meeting had been on 1 May but no minutes were yet online. The next meeting was on 3 July – OPC attendance to be discussed at 4 June meeting. **Clerk**
- 5.4 Parish salt bins  
The Wednesday volunteers had checked all the parish salt bins, emptied out water and removed undergrowth from around them. One needed repair[now done], one was a write-off and needed replacing and there was a need for a new bin on the sharp bend between Rooks House and Lower Whatley. Cllr Wakefield to find out how much salt would cost if purchased from SC by parishes. Cllr Canham would explore costs if purchased commercially. **Cllr Wakefield MC**
- 6. Correspondence**  
A thank you letter from St Margaret's Hospice for its grant.
- 7. Financial matters**
- 7.1 Monthly Financial summary – April.  
Noted.
- 8. Other business.**  
Cllr Marsden advised that he would be stepping down as a Councillor. He would stay in post for a while to allow a replacement to be found. **Clerk**
- 9. The next meeting of the Council will take place at 7.30pm on Tuesday 4 June 2024, in the Wright Room, Otterford Parish Hall.**

Penny Hart, Clerk, May 2024